REGULAR MEETING OF COUNCIL OF THE VILLAGE OF FOX VALLEY HELD ON WEDNESDAY, JANUARY 8, 2025 IN THE VILLAGE OFFICE AT 85 CENTER STREET

PRESENT

Mayor Sean Checkley, Deputy Mayor Brendan Eresman, Councillor Tyson Dirk, Councillor Daniel Bueckert, Councillor Lindsey Schneider, Foreman Carson Tumbach and Chief Administrative Officer (CAO) Renee Glass

CALL TO ORDER

A quorum being present Mayor Checkley called the meeting to order at 6:00 p.m.

1/25 AGENDA

Eresman/Schneider: That the agenda of the regular meeting held on January 8, 2025 be approved as circulated.

CARRIED

2/25 MINUTES

Schneider/Dirk: That the minutes of the regular meeting held December 11, 2024 be approved and filed.

CARRIED

3/25 FINANCIAL STATEMENT

Eresman/Dirk: That the financial statement for the month of December 2024 be accepted as presented.

CARRIED

4/25 BANK RECONCILIATION

Schneider/Bueckert: That the bank reconciliation for the month of December 2024 be accepted as presented.

CARRIED

5/25 ACCOUNTS PAYABLE

Schneider/Eresman: That the attached list of accounts for batch 2024-00155 – 2025-00002 containing cheque numbers 6272 - 6286 and online banking payments in the amount of $39,574.96 be approved for payment.

CARRIED

6/25 MAINTENANCE FOREMAN REPORT

Dirk/Bueckert: That the report by Foreman Carson Tumbach be accepted as presented.

CARRIED

7/25 CORRESPONDENCE

Schneider/Eresman: That the following correspondence be approved and filed:

a. December Timesheet
b. Landfill Letter Response
c. SGI 2025 Insurance for review
d. McLaren Lake Regional Park Donation
e. Administrative Report

CARRIED

8/25 MCLAREN LAKE DONATION

Eresman/Bueckert: That Council approves the donation of a crew neck Village of Fox Valley sweater to the McLaren Lake Online Auction.

CARRIED

9/25 CASTLE ENGINEERING

Dirk/Bueckert: That Council approves the Castle Engineering quote for engineering services at the well shack.

CARRIED

10/25 SNOW REMOVAL BLADE PURCHASE

Eresman/Dirk: The Council approve the purchase of a snow removal blade from LTL Contracting for $1000.00

CARRIED

11/25 OFFICE CLOSURE

Schneider/Dirk: The Council approve the Municipal Office be closed January 15, 2025 so that COA Glass may attend Provincial Disaster Assistance Training in Swift Current.

CARRIED

12/25 FOREMAN OVERTIME PAYOUT

Dirk/Schneider: That Council approves the payout of 11 hours overtime to Foreman Tumbach for December 2024.

CARRIED

13/25 SUMA VIRTUAL SUMMIT

Schneider/Bueckert: That Council approves CAO Glass attending the SUMA Virtual Summit on February 13, 2025 at a cost of $40.00 plus taxes. Municipal Office will remain open.

CARRIED

14/25 TAXERVICE FORM H VISSER

Schneider/Eresman: That Council approves Taxervice taking over Tax Enforcement at Form H for the Visser property. Lot 5 Blk/Par 3 Plan No BU 4426 Extension 0

CARRIED

15/25 TAXERVICE FORM H HILDEBRANDT

Eresman/Schneider: That Council approves Taxervice taking over Tax Enforcement at Form H for the Hildebrandt property. Lot 1 Blk/Par 7 Plan No BZ 1649 Extension 40

CARRIED

16/25 CAPITAL FUND SUMMARY

Schneider/Dirk: That Council for the Village of Fox Valley acknowledges the Capital Fund Summary and Activity Statement as of December 31, 2024 as presented. The summary lists all revenues and expenditure activities for the year as well as bank balances. Total balance as of December 31, 2024 is $215,136.57.

CARRIED

17/25 FIDELITY BOND

Eresman/Bueckert: That Council for the Village of Fox Valley acknowledges the continuing bond coverage for employees through Saskatchewan Government Insurance general liability insurance plan.

CARRIED

18/25 FIRE DEPARTMENT EXPENSES

Dirk/Eresman: That Council for the Village of Fox Valley acknowledges the 2024 Fire Department expense list as prepared by the RM of Fox Valley No. 171 totaling $17,755.30. The Village Council acknowledges our share as $8,877.65 for the 2024 year.

List of Active Volunteer Firefighters: Sean Checkley, Mike Dirk, Patrick Ehnisz, Brendan Eresman, Kent Glass, Raymond Napper, Kolton Obritsch, Dwayne Schneider, Carson Tumbach.

CARRIED

19/25 REGULAR DATE FOR COUNCIL MEETINGS

Schneider/Bueckert: That the regular date and time for Council meetings be set for the 2nd Wednesday of each month at 7 pm.

CARRIED

20/25 WEED INSPECTOR APPOINTMENT

Eresman/ Dirk: That Council for the Village of Fox Valley appoint Jenna Lerner as the weed inspector to enforce “The Weed Control Act” and the regulations within the municipality. And that remuneration shall be $230/day plus $.70/km.

CARRIED

21/25 PEST CONTROL APPOINTMENT

Bueckert/Dirk: That Council for the Village of Fox Valley appoint Darcy Schneider as the pest control officer, and that a landfill and elevator inspection be conducted once per year. And that Mr. Schneider be contracted at a rate of $22/hour plus $.50/km.

CARRIED

22/25 DEPUTY MAYOR APPOINTMENT

Dirk/Schneider: That Council for the Village of Fox Valley appoint Brendan Eresman as the Deputy Mayor for the 2025 year.

CARRIED

23/25 BUSINESS LICENSE

Bueckert/Eresman: That for the 2025 year, Bylaw 02-06, being The Licensing Bylaw, shall not be enforced and no business licenses will be issued or charged to any contractor, home occupations, transient traders, salesman, etc.

CARRIED

24/25 RECREATION BOARD APPOINTMENTS

Schneider/Dirk: That the Village of Fox Valley jointly with the RM of Fox Valley No. 171 recognize and appoint the following persons to the Fox Valley Recreation Board:

Village of Fox Valley – Daniel Bueckert(26)/Tyson Dirk (26)
RM of Fox Valley – Dwayne Schneider (25)/Jamie Wilk (25)
Swimming Pool – Brianne Schneider (26)/Jordan Koch (25)
Skating Arena – Donald Schmaltz (25)/Cody Bonogofski (26)
Curling Rink – Kalin Deis (26)/Wade Martin (25)
Parks & Playgrounds – Tena Schneider (26)/Wayne Bosch (25)
Community Hall – Howard Obritsch (26)/Cassandra Obritsch (25)
Sports Grounds – Mark Hudec (25)
Community Center – Joan Bosch (26)
Fox Den Motel – Joshua Koch (26)
Youth at Large –
Community at Large –

(25) or (26) denotes year office term expires. All positions expire December 31 of year.

CARRIED

25/25 BOARD & COMMITTEE APPOINTMENTS

Eresman/Schneider: That the following appointments are agreed upon for 2025:

Chinook Regional Library – Brendan Eresman/Denise Bachmier (Mrs. Bachmier will be paid a honorarium of $40/half day or $80/day plus half the mileage to attend the meetings.
Fox Valley Recreation Board – Daniel Bueckert/Tyson Dirk
Maple Creek Hospital Trust Committee – Sean Checkley/Lindsey Schneider/Daniel Bueckert/Tyson Dirk
Leader Hospital Trust Committee – Sean Checkley/Lindsey Schneider/Daniel Bueckert/Tyson Dirk
FVS Emergency Management Team – Brendan Eresman/Daniel Bueckert
Inter-Municipal Fire Committee – Whole Council
Incinerator Committee – Whole Council
Housing Committee – Sean Checkley/Tyson Dirk
Regional Economic Development Committee – Whole Council

CARRIED

26/25 EMPLOYEE GUIDE

Dirk/Bueckert: That the Employee Guide for the Village of Fox Valley be accepted as presented. And that the guide will form part of these minutes and be reviewed at this time every year.

CARRIED

27/25 VOLUNTEER FIREFIGHTERS INSURANCE

Schneider/Bueckert: That we renew the Volunteer Firefighters Insurance Plan offered through SUMA as follows:

PLAN B - $772 (Administration Fee $77.20 + GST $3.86) Total - $853.06
INCLUDES: $100,000 AD & D $5,000 Medical
$100,000 Illness $100/week indemnity

CARRIED

28/25 COUNCIL REMUNERATION

Dirk/Eresman: That Council remuneration for the year 2025 be as follows:

Mayor - $125/Meeting
Councilor - $75/Meeting

Each council member will be reimbursed $80/day or $40/half day plus mileage, meals and accommodations when attending day/evening meetings in conjunction with Village business.

Each council member will be reimbursed $13/hour while attending meetings locally in conjunction with Village business.

The Village of Fox Valley will pay 100% of the cost of SUMA Group Insurance Plan for Council Members.

CARRIED

29/25 REVENUE: SCHEDULE OF FEES

Schneider/Dirk: That Council review and acknowledge the following Schedule of Fees for the 2025 year:

Tractor Rental/Contract Work/Weed Control:
$60 for the first ½ hour (minimum $60); or $100 per hour
Be it further agreed upon that the tractor will only be operated by village employees and/or council.

Excavator Rental/Contract Work:
$100 per hour (minimum charge $100)
Be it further agreed upon that the excavator will only be operated by village employees.
Out of Town Requests will be denied

Snow Removal: $100 per hour (minimum charge $100)
Cemetery Fees: $40 per plot
Lot Rental/Camping Fees: Serviced Lots - $30/day or $750/month
Unserviced Lots - $10/day
Curb Cutting: $10/foot

CARRIED

30/25 MILEAGE

Dirk/Bueckert: That Council and staff be paid $.50/km when traveling in conjunction with Village business.

CARRIED

31/25 DISCOUNT ON TAX PAYMENTS

Eresman/Schneider: That the discount applied to the tax levy be set as follows:

January 5%	February 5%	March 5%
April 5%	May 5%	June 5%
July 5 %	August 3%	September 0%
October 0%	November 0%	December 0%

CARRIED

32/25 FOREMAN VACATION DAY CARRY OVER

Bueckert/Dirk: That Council for the Village of Fox Valley approve Foreman Tumbach to carry over 10 vacation days from 2024 to 2025 to add to his 2025 allotted vacation days.

CARRIED

33/25 CAO VACATION DAY CARRY OVER

Schneider/Bueckert: That Council for the Village of Fox Valley approve CAO Glass to carry over 3 vacation days from 2024 to 2025 to add to her 2025 allotted vacation days.

CARRIED

34/25 SALARIES

Dirk/Eresman: That effective January 1, 2025, the following salaries shall apply:

1. **Carson Tumbach – Foreman** – That Foreman Tumbach be paid a salary of $33.00/hour. Upon completion of the Class 2 Water and Wastewater Utility Operator Course, foreman Tumbach will be awarded a salary increase to $35.00/hr. The Village will assume the costs of the Basic Life; AD&D; LTD, STD, Dental, Health and Vision under the SUMA Group Insurance Plan.

   Be it further resolved that Foreman Tumbach be granted additional paid days off in lieu of hours accumulated while in attendance of council meeting or working additional hours.

2. **Renee Glass – CAO** – That CAO Glass be paid a salary of $30.00/hour. Salary will be re-negotiated according to the UMASS 2025 pay scale upon completion of the Local Government Authority Course in August of 2025. The Village will assume the costs of the Basic Life; AD&D; LTD, STD, Dental, Health and Vision under the SUMA Group Insurance Plan.

   Be it further resolved that CAO Glass be granted additional paid days off in lieu of hours accumulated while in attendance of council meeting or working additional hours.

CARRIED

35/25 PURCHASE OF PUMP & BATTERY FOR WELL SHACK

Bueckert/Dirk: That Council approve the purchase of a pump & battery.

CARRIED

36/25 ADJOURNMENT:

Schneider/Eresman: That the meeting adjourn at 7:45 p.m.

CARRIED

_____
Mayor

_____
Administrator